

SERVICE SHEET · RENT

Relocation

From arrival in Switzerland to the keys: home and settling in, in English and French. Essentials CHF 2,900, Complete CHF 4,900, paid by the employer.

2,900.–	4,900.–	50%
Essentials	Complete	at order, 50% at lease

AFFINITÉS IMMOBILIER · SELL · BUY · RENT

01 IN BRIEF

Arrive in Switzerland, *and feel at home*

For employees moving to the Lausanne area: the home first, then everything that makes life work from day one. In English and French, at a fixed fee, paid by the employer.

2,900.–	4,900.–	50%
Essentials	Complete	at order, 50% at lease

02 WHAT IS INCLUDED

Two packages, *one contact*

- **Essentials · the home**
  The full Rental Search, viewings included, with reports and photos for an employee still abroad.
- **Essentials · arrival formalities**
  Registration with the municipality, rent deposit, mandatory insurance: health, household liability.
- **Complete · settling in**
  In addition: schools and childcare, opening a bank account, permit file prepared with the employer.
- **Complete · two half-day orientations**
  Neighbourhoods, transport, shops, doctors: the region shown by someone who lives here.
- **Complete · the Handover**
  The move-in inspection by their side, defects recorded, official rent form checked.

03 HOW IT WORKS

Four steps, *from offer to keys*

I
You write to us

The company or the employee, with the arrival date and criteria.

II
We confirm in writing

The fee, the timeline and invoicing to the employer: 50% at order, 50% when the lease is signed.

III
We search and settle

The employee follows everything in their portal, in English or French.

IV
The keys

Lease checked, inspection done, first days supported.

04 THE SCALE

What each package *contains*

	ESSENTIALS · 2,900.–	COMPLETE · 4,900.–
Rental Search, viewings included	Included	Included
Municipality, rent deposit, insurance	Included	Included
Schools, bank, permit	—	Included
Two half-day orientations	—	Included
Handover	—	Included
Payment	50% at order, 50% at lease	50% at order, 50% at lease

Final prices. Amounts invoiced to the employer. No additional balance based on the rent.

05 GOOD TO KNOW

What Relocation is not

An immigration service	The permit is granted by the authorities; we prepare the file with the employer, we do not issue it.
A promise of a flat by a set date	We keep a timeline and follow it step by step; the landlord alone chooses.

06 THE TERMS

Simple, *and in writing*

Purpose	Relocation is an agency contract (art. 394 ff. CO) given by the employer for the benefit of its employee: Rental Search and arrival formalities (Essentials), plus settling in, orientation and Handover (Complete).
Price	Essentials CHF 2,900, Complete CHF 4,900, final prices, confirmed in writing before any order. Invoiced to the employer: 50% at order, 50% when the lease is signed. No balance based on the rent.
Cancellation	At any time; the first half remains due for work undertaken, the second is only due when a lease is signed.
No promise of a flat	The landlord alone chooses the tenant. We commit to work, timelines and a file, never to obtaining a lease.
One client per lease	We are never paid on both sides of the same lease (art. 415 CO).
Your data	Your documents are stored in a protected area of our server in Europe (Germany), read by Alexandre alone, shared with a property manager only with your consent, flat by flat, and deleted thirty days after the end of the assignment. Details in the privacy policy.
Prices	Final prices. The amount shown is the amount paid. Online payment through SumUp.
Law and jurisdiction	Swiss law. Place of jurisdiction Lausanne, subject to mandatory consumer jurisdictions.

> We are never paid on both sides of the same lease.

Let’s talk about *your plans*

Order online at affinites-immobilier.ch/en/relocation, or call us: Alexandre answers, and Noah, our advisor, day and night.

TELEPHONE

021 312 85 58

day and night, weekends included

EMAIL

hello@affinites.ch

reply within 24 working hours

This service online

Alexandre · Affinités Immobilier
Avenue de Lavaux 70A, 1009 Pully

OUR SERVICES

Tenant File · Alerts · Search · **Relocation** · Replacement · Handover · Letting · Managers